



Job Title: National Director of Assessments

Department: EveryEthne

Job Type: Full-Time Minister, Salary, Exempt

Supervisor: ED of Church Engagement

Supervisory Responsibility: None

Vision/Mission: The EveryEthne team desires to see people from every ethnic group in North America in a life-changing relationship with Jesus Christ. We will accomplish our vision by mobilizing the church to reach every ethnic group in North America through disciple-making that multiplies leaders and churches.

Job Summary / Primary Role: The National Director of Assessments will work alongside the EveryEthne Multiply Ministry Channel, ensuring that the team's priorities are met in assessing churches, leaders, and communities. This individual must possess excellent communication and organizational skills, as well as the ability to work independently. He must possess a high capacity to organize and complete work in a fast-paced and changing environment.

Essential Functions and Responsibilities include but are not limited to:

- Assist in the execution of the vision set by the ED of Church Engagement.
- Work with the Multiplication Coordinator to initiate, track in the CRM, & facilitate the completion of all assessments our team does with pastors, churches, and church planters.
- Have the ability to write summary analysis of the Ministry Area Profile (MAP), Spiritual Formation Assessment (SFA), and the Empowering Leadership Assessment (ELA).
- He must be able to lead the debrief discussions with appropriate leaders and help them evaluate their next steps toward healthy church multiplication.
- Be able to envision additional assessments that would be helpful for EveryEthne to do with church leadership.
- Communicate with pastors and church leaders on behalf of the Executive Director of Church Engagement, as necessary.

Qualifications: Ability to pass background check and all necessary clearances as mandated by the Commonwealth of Pennsylvania.

Minimum Prior Experience Required: Working with a team to implement and operate projects, develop strategy, and effectively communicate within and without the organization in addition to church ministry experience.

Necessary Attributes:

- Joy-filled faith rooted in Jesus Christ and a heart to serve.
- Excellent verbal and written communication skills.
- Proficiency in Microsoft Office.
- Highly detail-oriented and organized.
- Able to multi-task while maintaining deadlines.

- Take initiative and be self-disciplined.
- Proficiency in utilizing CRM.

Christian Life:

- ABWE is a Christian organization, and employees must possess and maintain a lifestyle that is above reproach.
- Must be a current and active member and/or regular attender of a local, like-minded church that aligns doctrinally with ABWE/EveryEthne.
- Must be able to fully support ABWE/EveryEthne's mission, vision, core values, doctrinal statement, and ministry philosophy.
- Must be able to follow all guidelines outlined in the ABWE Employee Handbook.